



Barbican Centre Board

Date: WEDNESDAY, 18 FEBRUARY 2015
Time: 10.30 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy John Tomlinson (Chairman)
Deputy Catherine McGuinness (Deputy Chairman)
Lucy Frew
Alderman David Graves
Tom Hoffman
Emma Kane
Roly Keating
Vivienne Littlechild
Jeremy Mayhew
Brian McMaster
Wendy Mead
Cllr Guy Nicholson
Trevor Phillips
Judith Pleasance
Deputy Richard Regan
Keith Salway
Deputy Dr Giles Shilson
Jeremy Simons

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Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3.
 - a) **Minutes of the Board**
To approve the public minutes and summary of the Barbican Centre Board meeting held on 3 December 2014.

For Decision
(Pages 1 - 6)
 - b) **Minutes of the Finance Committee**
To receive the draft public minutes and summary of the Finance Committee of the Barbican Centre Board meeting held on 4 February 2015.

For Information
(Pages 7 - 10)
 - c) **Minutes of the Risk Committee**
To receive the draft public minutes and summary of the Risk Committee of the Barbican Centre Board held on 20 January 2014.

For Information
(Pages 11 - 14)
4. **TERMS OF REFERENCE**
To consider the Terms of Reference of the Barbican Centre Board.

For Decision
(Pages 15 - 16)
5. **MANAGEMENT REPORT BY THE CENTRE'S DIRECTORS**
Report of the Managing Director.

For Information
(Pages 17 - 30)
6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
8. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items, on the grounds that they involve the likely disclosure of Exempt Information, as defined in Part 1, of Schedule 12A of the Local Government Act
9.
 - a) **Non-Public Minutes of the Board**
To agree the non-public Minutes of the Barbican Centre Board meeting held on 3 December 2014.

For Decision
(Pages 31 - 38)

b) Non-Public Minutes of the Finance Committee

To receive the non-public minutes of the Finance Committee of the Barbican Centre Board held on 4 February 2015.

For Information
(Pages 39 - 46)

c) Non-Public Minutes of the Risk Committee

To receive the non-public minutes of the Risk Committee of the Barbican Centre Board held on 20 January 2015.

For Information
(Pages 47 - 50)

10. OUTSTANDING ACTIONS OF THE BOARD

Report of the Town Clerk.

For Information
(Pages 51 - 54)

11. BUSINESS REVIEW

Report of the Chief Operating & Financial Officer.

For Information
(Pages 55 - 76)

12. BAD DEBTS AND WRITE-OFFS

Report of the Chief Operating & Financial Officer. This report was approved by the Finance Committee of the Barbican Centre Board at its 4 February 2015 meeting.

For Information
(Pages 77 - 82)

13. DEVELOPMENT UPDATE

Report of the Chief Operating & Financial Officer.

For Information
(Pages 83 - 102)

14. CINEMA PRESENTATION

Report of the Director of Arts.

For Information
(Pages 103 - 116)

15. CATERING TENDER - RECOMMENDATION TO APPOINT CONTRACTORS

Report of the Chief Operating & Financial Officer.

For Decision
(Pages 117 - 132)

16. COFFEE POINTS AND MOBILE BARS

Report of the Chief Operating & Financial Officer.

For Decision
(Pages 133 - 140)

17. **CAPITAL CAP UPDATE**
Report of the Director of Operations & Buildings. This report was received by the Finance Committee of the Barbican Centre Board on 4 February 2015.
For Information
(Pages 141 - 150)
18. **INTELLIGENT LIGHTING & SYSTEM REPLACEMENT - GATEWAY 3/4 OPTIONS APPRAISAL**
Report of the Director of Operations & Buildings. This report was approved by the Projects Sub Committee at its 21 January 2015 meeting and the Finance Committee of the Barbican Centre Board at its 4 February 2015 meeting.
For Information
(Pages 151 - 166)
19. **ISSUE REPORT: BARBICAN CENTRE WEBSITE AND CONTENT MANAGEMENT SYSTEM**
Report of the Director of Audiences & Development.
For Decision
(Pages 167 - 190)
20. **CONCERT HALL BACKSTAGE - GATEWAY 7 OUTCOME REPORT**
Report of the Director of Operations & Buildings. This report was approved by the Projects Sub Committee at its 21 January 2015 meeting and the Finance Committee of the Barbican Centre Board at its 4 February 2015 meeting.
For Information
(Pages 191 - 194)
21. **RISK REGISTER**
Report of the Chief Operating & Financial Officer.
For Information
(Pages 195 - 266)
22. **REPORT OF URGENT ACTION TAKEN**
Report of the Town Clerk.
For Information
(Pages 267 - 270)
23. **QUESTIONS RELATING TO THE WORK OF THE BOARD**
24. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**